Kaegebein Elementary School Library Annual Report

The Four Roles of the School Librarian

*Teacher - Collaborates with school staff analyzing learning and information needs, locating and using resources that fulfill those needs and understands and communicates the information the resources provide.

*Instructional Partner – Identifies curricular content, learning outcomes and a wide variety of resources for instruction.

*Information Specialist - Provides leadership and expertise in acquiring and evaluating information resources in all formats and models for students and staff strategies for locating, accessing and evaluating information within and beyond the media center.

*Program Administrator - Collaborative member of school learning community defining media program policies and activities, advocate for media program and leader for school's vision of 21st century school environment.

Mission of the Grand Island Central School Library Media Centers

It is our goal to create a library program that teaches students how to become effective users of ideas and information. The overall mission is accomplished by giving learners the tools to:

- Inquire, think critically, and gain knowledge
- Draw conclusions, make informed decisions, apply knowledge to new situations, and create new knowledge;
- Share knowledge and participate ethically and productively as members of our democratic society;
- Pursue personal and aesthetic growth. (AASL Standards for the 21st-Century Learner, 2007)

Media Center Staff

Our library media center is staffed by one full time, fully certified school librarian, Stephanie Kreutter. She has her Masters in Library Science and is certified to teach grades K-12 in the library. Miss Kreutter works to fulfill all four roles of the school librarian.

We also have a library clerk, Carol Hamlin, who works at Kaegebein on Mondays, Tuesdays and Wednesdays this year. She helps with all aspects of daily operation on the days she is here. On days without a clerk, Miss Kreutter assumes any necessary responsibilities or they are deferred if possible to the following week. Mrs. Hamlin handles the primary responsibility of circulation and general maintenance of the library media center. She is also in charge of helping to facilitate the use of the library media center throughout the day. She oversees students that come for individual computer time and book selection, and also helps direct groups of students and teachers that may want to use part of the library. Her work in these areas is critical as her efforts keep the library running smoothly and efficiently so that Miss Kreutter is free to focus on instruction and collaboration, both in and outside of the library.

Collaborative Research Projects and Authentic Learning Activities

We operated on a flexible schedule during the 2011-2012 school year. Students visited the library with their class for lessons, research projects, and book selections. The students were also able to visit in small groups or on their own to work on the computers, participate in literature circles, and choose new books to read throughout the day.
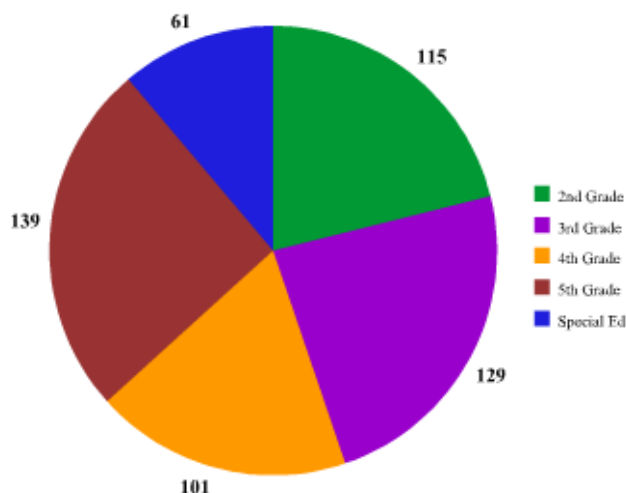
We served 545 flexibly scheduled class visits/sessions between September 1, 2011 and June 18, 2012 in our library media center. This is an increase of about 12% from 484 classes last year. I collaborated with every classroom teacher multiple times during the year and worked with each class an average of 30 times.

I worked with them to plan and execute lessons and research projects that met the information literacy, science, social studies, and Common Core ELA standards. I also worked with teachers on several projects that addressed the technology standards.

Some of the topics for collaboration and research projects included:

2nd	3rd	4th	5th	Special Ed
*Animals (Polar, Endangered, Aquarium) *Genres (Biographies) *Author Studies (Mo Willems, Steve Swinburne) *Voting *Patriotic Holidays *Community Helpers *Maps	*Ecosystems (Desert, Rainforest) *Genres (Mysteries) *Author Studies (Beverly Cleary, Patricia Polacco, Steve Swinburne) *World Cultures (Life as a Kid, Holidays) *Egypt, Japan, Alaska *Planets	*NY Information (Features and Landforms, Symbols, Famous People) *NY History (Important Events, Erie Canal, Iroquois Life) *Genres (Fables *Author Studies (Kate DiCamillo, Steve Swinburne)	*Genres (Author and Musician Biographies, Nonfiction, Adventure) *Civil War *Immigration *Chemistry *Westward Movement *Canada *Author Studies (Tim O'Shei, Steve Swinburne) *Inventions	*Planets *Weather *Electricity *Biomes *Fables *NY Information (Features and Landforms, Symbols, Famous People)

Class Sessions for 2011-2012 School Year

- 115 — 2nd Grade
- 129 — 3rd Grade
- 101 — 4th Grade
- 139 — 5th Grade
- 61 — Special Ed

Technology integration/inclusion in instruction

Technology plays a major role in library instruction at Kaegebein. Topics of whole group, small group, and one-on-one instruction for students this past year included:
*Microsoft Office (Word, PowerPoint, Excel)
*Web 2.0 (Google Docs, Blogs, Kerpoof, Blabbeize)
*Photostory for Windows and Windows Movie Maker
*Noodletools
*Educational Databases (CultureGrams, World Book Online, Enchanted Learning, ClipArt.com, Bookflix, PebbleGo)
*Website evaluation
*CPS/Clickers
*Smartboard

Use of Electronic Resources

School Website
Using our school library website I communicated with our patrons and school community. I also use the website to post announcements, showcase student work, teach web 2.0 skills, learn about the OPAC, demonstrate use of resources, suggest books, highlight author websites, and provide learning links on a variety of curriculum topics. Our library website is shared with Huth Road library. Our website had a total of 24,987 visits this year! The four most popular parts of our website are the Research Databases, Research Projects, OPAC, and Learning Links subpages. Be sure to check out our Kaegebein Student Work page (password: library) to see some of the impressive artifacts students created this year.

Research Databases
Our databases are invaluable resources for information for our students. The databases allow multiple classes to access material quickly, efficiently and simultaneously from a variety of locations. We used technology money to help with database purchases. Our most frequently used databases include World Book Online, CultureGrams, and Enchanted Learning. The new databases we subscribed to this year include Bookflix and PebbleGo, which are quickly becoming student and teacher favorites.

Ethical Use of Information
We used NoodleTools with our research projects and lessons to learn about ethical use of information and intellectual property. These projects and lessons were a medium for discussing forms of plagiarism, copyright, and website evaluation.

Media Center Program Activities

Our library media center patrons have enjoyed many exciting and fun activities this past year. Highlights include:
- Bunches of Books At Lunch
- 5th Grade Book Clubs
- Author Visit – Steve Swinburne
- Enrichment projects

Program Budget

Our total budget for the 2011-2012 school year was $6810, a decrease from $7500 the previous year. Our purchases included:
- Additional fiction and nonfiction titles (books and DVDs) requested by students and faculty (500 new titles – less titles than last year due to decrease in budget and ordering curricular DVDs which are more expensive)
- Magazine subscriptions
- New posters and bookmarks
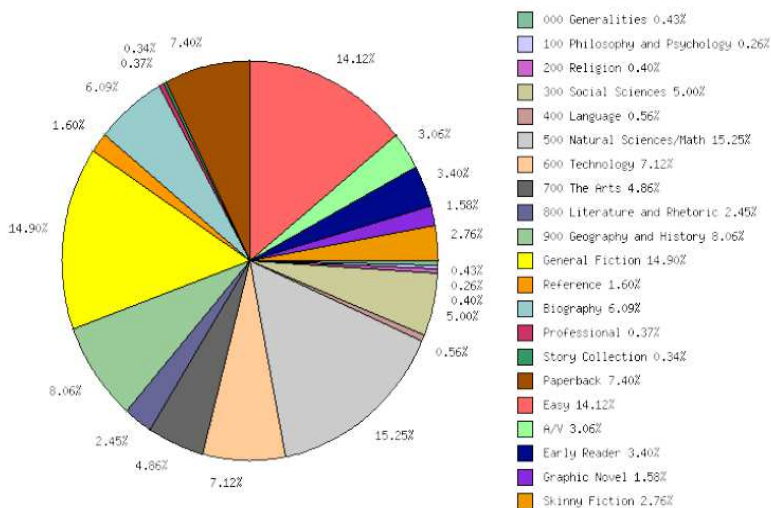- Items to help display books including stands and signage

We were fortunate to receive a mini-grant from the PTA again this year to purchase more seating for the reading area of our library. Through Kaegebein equipment funds, we were able to get two more spinning racks to better display our paperback book collection.

We also created several new sections to better organize/display our collection over the past two years including Early Reader, Graphic Novels, Skinny Fiction, Fairy Tales/Folk Tales, and Holidays.

Percentages of Main Classifications

Collection Analysis (by 100s) - Main Classification Percentages

Legend:
- 000 Generalities 0.43%
- 100 Philosophy and Psychology 0.26%
- 200 Religion 0.40%
- 300 Social Sciences 5.00%
- 400 Language 0.56%
- 500 Natural Sciences/Math 15.25%
- 600 Technology 7.12%
- 700 The Arts 4.86%
- 800 Literature and Rhetoric 2.45%
- 900 Geography and History 8.06%
- General Fiction 14.90%
- Reference 1.60%
- Biography 6.09%
- Professional 0.37%
- Story Collection 0.34%
- Paperback 7.40%
- Easy 14.12%
- A/V 3.06%
- Early Reader 3.40%
- Graphic Novel 1.58%
- Skinny Fiction 2.76%

Collection Data

Our collection supports reading at various levels and the NYS and Common Core Learning Standards. We are working on making the materials in the collection timely, relevant, and objective. The average age of our overall collection is 1996. This went up from 1995 last year. The average age of our overall collection in 2004-2005 school year was 1988. We are creating a relevant, up to date collection that reflects the curricular needs and demands of our students and teachers.

Management of Equipment and Facility

Our partial inventory, due to reductions in staff, was completed June 25, 2012. We removed all books from the computer lab. Green strips were used to manage books when students were in the library and use was very successful. We were able to decrease the amount of missing books because of management and organization.

Circulation Data

Overall, our total circulation was 15,905 loans, up from 14,414 last year! Our second graders were our most voracious readers, checking out 4517 books from our fiction, early reader, everyone's corner, and biographies sections. Third grade and fourth grade were very similar with 3905 and 3538 books checked out respectively and fifth grade checked out 2509 books. All four grade levels checked out more books this year than last year which is a great achievement.

Professional Development/Responsibilities

- Attended School Library Association of Western NY(SLAWNY) meetings and Fall Conference
- Attended GICSD School Librarian meetings and Web 2.0 Continuum meetings
- Presented at Buffalo State PSD Consortium (Topic: Collaborating with your School Librarian) and SLAWNY (Topic: Web 2.0 Tools)
- Science Facilitator
- Parents As Reading Partners Program coordinator
- Early Act Club advisor
- Book Room committee member
- Summer Reading committee member
- Moodle facilitator
- Tech Planning Team member

Goals for 2012-2013

In order to achieve the overarching goal of establishing and maintaining a library program that teaches students how to become effective users of ideas and information, I plan:

- To continue to collaborate with teachers to see number of library integrated lessons with each teacher increase, including three mandated research projects
- To continue to familiarize myself with classroom curriculum and standards in all subject areas, across all grade levels
- To focus on the process of aligning projects and experiences across grade levels so students gain equitable skills and to allow for scaffolding as they make their way through Kaegebein
- To continue the process of automating the book room with help from reading specialists and trained volunteers
- To continue enhancing the virtual presence of the library online, through a visual OPAC and a curriculum centered library website